

**SOUTHEASTERN EARLY COLLEGE AND CAREER ACADEMY, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**August 16, 2018**

**EXECUTIVE BOARD MEMBERS PRESENT:**

**Barry Waller**, Superintendent, Toombs County Schools  
**Brad Anderson**, Superintendent, Treutlen County Schools  
**Garrett Wilcox**, Superintendent, Vidalia City Schools  
**Hugh Kight, Superintendent**, Montgomery County Schools  
**Henry Price**, Board Representative, Montgomery County

**BOARD MEMBERS PRESENT:**

**Melissa Barrow**, Parent Representative, Montgomery County  
**Don Betts**, Business Representative  
**Andy Kimbell**, STC Board Representative  
**Larry Calhoun**, President, Southeastern Technical College  
**Tommy Smith**, Parent Representative, Toombs County Schools  
**Clint Williams**, Board Representative, Toombs County

**MEMBERS UNABLE TO ATTEND:**

**Allen Rice**, Business Representative  
**Josh Kelly**, Board Representative, Treutlen County  
**Cathy Middleton**, Parent Representative, Vidalia City Schools  
**Bruce Asberry**, Board Representative, Vidalia City Schools BOE  
**Fred Godbee**, Business Representative

**OTHERS IN ATTENDANCE:**

**Shelly Smith**, CEO, SECCA  
**David Avery**, High School Director, SECCA  
**Tim Smith**, Advisor  
**Sabrina Campbell**, Marketing/Career Counseling Coordinator  
**Donna Collins**, WBL and TAP Instructor  
**Kip Hart**, Healthcare Services Instructor  
**Betsy Avelleneda**, Auto Tech Instructor  
**Rick Faircloth**, Drone Instructor  
**Beverly Faircloth**, Visitor

Chair Henry Price called the meeting of the Southeastern Early College and Career Academy, Inc. (SECCA) Board of Directors to order at 6:00 pm. The invocation was given by Brad Anderson, and the board reviewed the 2018 vision and goals. On a motion by Clint Williams and second by Andy

Kimbell, the board approved the agenda. On a motion by Andy Kimbell and second by Don Betts, the board approved the June 7, 2018 meeting minutes.

David Avery, High School Director, introduced new instructors and staff members to the board. Introduced were Kip Hart, Betsy Avelleneda, Rick Faircloth, and Donna Collins. The board learned about the instructors' backgrounds and unique qualifications.

Ms. Smith shared the memorandum of understanding between Montgomery County Schools and SECCA governing the transfer of drone equipment to SECCA and the repayment of the equipment value through reductions in SECCA segment costs to Montgomery County. On a motion by Clint Williams and second by Don Betts, the board approved the MOU as presented along with FY19 budget revisions to reflect exact salaries and program support.

SECCA administrators discussed board training to be conducted by Frank Pinson as a part of the recertification process. The board requested that the session begin no earlier than 5 pm and be held on a regularly scheduled board meeting date if possible.

Donna Collins updated the board on her first weeks as a SECCA staff member. Ms. Collins teaches the PLUS class at Montgomery County High School, has enrolled 75 students in Work-Based Learning (WBL), and supervises 31 Teaching as a Profession students. She also shared the upcoming regional Work-Based Learning conference to be hosted by SECCA and Toombs County WBL on September 4 and the announcement that DOT Foods was awarded the Southeast GA Business Partner of the Year award at the state CTAE conference in Savannah. DOT Foods is a partner to SECCA through both WBL and Great Promise Partnership (GPP).

Sabrina Campbell updated the board on new marketing, career counseling, and special programs recently begun. New marketing efforts include an updated video about SECCA programs, a new and improved website, and upcoming luncheons with Teacher Ambassadors, counselors and administrators, and SPED directors. Programming news included a \$2500 grant for the implementation of YouScience with training for teachers; continuation of the PASSPORT Program, and the opening of Career Technical Instruction for SPED students in Montgomery, Treutlen, and Vidalia.

David Avery, High School Director, shared the increases in SECCA enrollment over that of previous years. This fall, 433 students are attending SECCA classes, and this number does not include students participating in PASSPORT or PLUS which would increase enrollment to nearly 500. He also invited board members to attend the JROTC Raider competition to be held September 8 at SECCA.

On a motion by Clint Williams and second by Andy Kimbell, the meeting was adjourned.

### **NEXT BOARD MEETING**

The next meeting will be held October 18, 2018 at 5 pm with board training to follow.

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Henry Price, Chair

Shelly Smith, Secretary